Date received	Date recorded	Gift item / benefit service	Received by (agency contact if not received directly by agency head)	Presented by (giver's name, organisation / country	Occasion	Estimated value in $A (wholesale, value in country of origin or current value market in Australia)
2/12/2019	5/12/2019	Christmas Hamper - perishable food & wine	Lucinda Summers - Office Manager	Axiom Workplaces	Christmas gift	$140.00